

- HR experts for small employers
- HR outsourcing for large employers
- Compliance with employment legislation
- On site recruitment management service
- Ensuring you get the very best from your staff
- All at fixed fees agreed in advance



For Small Employers

Whatever the size of your organisation good people management practices will make a significant difference to your success.

All employers are required to comply with UK employment legislation and we provide a cost effective way to ensure your compliance as well as enabling your business to benefit from the very best HR practices by offering you;

- Audits of your current HR practices
- Legally compliant policies and employee documentation
- A dedicated HR specialist for as little or as much time as you need on site or remotely



For Middle Sized Employers

You may not find it cost effective yet to employ a full time HR specialist but you find you are spending too much time dealing with employee administration and the occasional people management problem. For these medium sized or growing organisations we offer;

- An on site HR specialist on a flexible basis depending on your requirements
- Ongoing off site support throughout the working week
- An on site recruitment management service
- The promise to free you up to manage your business!



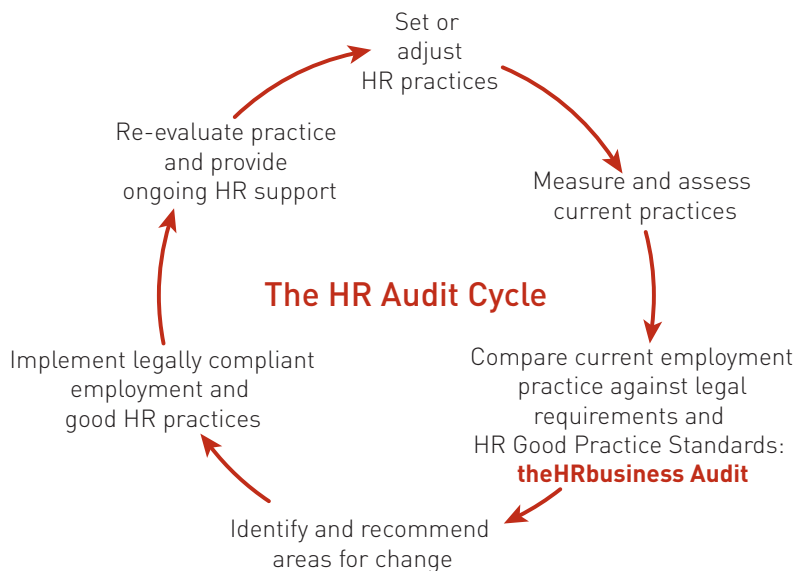
For Large Employers

Whether private, public or not for profit sector you may have your own HR department but occasionally need to source additional expertise rather than recruit another specialist. We offer a cost effective way to resource your needs with a full range of HR services including;

- Design and delivery of training
- Change Management facilitation
- Complex disciplinary and grievance investigations
- Employee satisfaction surveys
- Coaching and mentoring
- Salary reviews

HR Support

- Cost effective, flexible expert advice for small employers
- For larger employers the flexibility to source additional support for specific HR projects and peaks in workload
- Working in partnership with you we ensure both compliance with employment law and best practice in managing your staff at a fraction of the cost of employing a full time HR professional



HR Audit

- We will carry out an audit of your current HR and employment practices providing you with a clear set of guidance and recommendations with clarity around the business benefits for taking any further action
- You can also carry out your own assessment using our free 'HR Self Audit Tool'
- The HR Self Audit Tool will give you an indication as to your current level of compliance with UK employment legislation and HR best practice

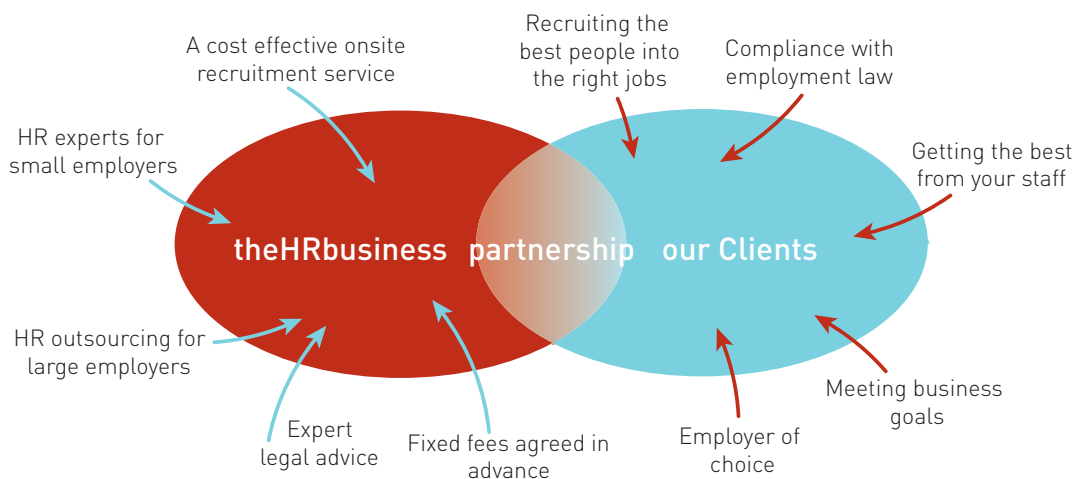
A Recruitment Service

- A full on site recruitment service for those important jobs in your organisation
- Job descriptions, person specifications and advertising material designed in partnership with you by a dedicated HR specialist
- An HR specialist attending as a panel member, advising the panel and ensuring compliance with equality legislation
- A fixed competitive fee agreed in advance with you – no surprises!



Getting the Best From Your Staff

- Providing legally compliant and effective HR employment policies, contracts of employment and template letters for handling people management matters from conduct and capability to redundancy and dismissals
- Our specialists in learning and development can design and facilitate tailor made training events linked to your business needs
- Other services include employee satisfaction surveys, coaching, stress audits, salary reviews and much more...



Why Work with Us?

The HR business team have worked across all sectors and most importantly we have all managed people ourselves. As full Chartered members of the Chartered Institute of Personnel and Development we promise to provide sound legal and good practice advice with plain english recommendations.

We will work in a flexible partnership with you, with a commitment to add value and improve the success of your organisation. Our fees are competitive and will provide you with all the benefits of employing a dedicated HR specialist at a fraction of the cost – by only paying for the services you really need.

Contact Us

Call us now for an informal discussion or go to our website for more information about our services

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